****

**Michelle Blasdel**

**2715 Fort Vancouver Way, Vancouver, WA 98661**

**360 608-3150**

[**mbabcoc@pacifier.com**](mailto:mbabcoc@pacifier.com)

**OBJECTIVE:**

**My objective is to work in a position that is challenging and offers some diversity. I want to put my knowledge and skills to good use so that I may enjoy the feeling I get from a job well done.**

**Education:**

**Continued education in ICD-10**

**CPC Certification Pending (Member AAPC)**

**Associate Degree: Medical Coding and Billing**

**Heald College, Portland, OR (graduation date: June 2011)**

**Associate Degree: Office Skills and Management**

**Columbia Basin College, Pasco, WA**

**Associate Degree: Industrial Graphics and Commercial Art**

**Columbia Basin College, Pasco, WA**

**Work Experience:**

**2009-Present Millennium Billing and Coding, Portland, OR**

**2004-2011 Actionlink LLC, Vancouver, WA**

**2001-2003 Hewlett Packard, Vancouver, WA**

**1997-2001 Doctor Schaller DC, Vancouver, WA**

**1993-1996 Doctor Dasso DC, Sunnyside, WA**

**1990-1992 Sunnyside Crisis Center, Sunnyside, WA**

**1981-1989 Poker Tournament Director, Las Vegas, NV**

**1978-1981 Hanford Nuclear Plant, Tri Cities, WA**

**SKILLS AND EXPERIENCE:**

**Assigning CPT-4/ICD-9 Physician Codes**

**Assigning CPT-4/ICD-9 Hospital Codes**

**Assigning HCPCS codes**

**Psychiatric In Patient/Out Patient Coding**

**BILLING: Insurance, Secondary Insurance,**

**Workers Compensation/Medicare (HCFA)**

**and Medicaid (OMAP) Billing**

**Working Knowledge of Medical Terminology**

**Disease processes, diagnostic and surgical**

**Procedures**

**Microsoft Office 2007**

**Proficient computer skills**

**Power Point Presentations**

**Healthcare Management Admin**

**Remittance Advice Rectification**

**Accounts Payable/Receivable**

**Coordination with Outside Sources**

**Phone/Multiple Phone Systems/Faxing**

**Medical Transcription**

**Review and Translation of Medical Records and**

**Physician Documentation**

**Clinical Data Entry, Electronic Medical Records**

**Communication/Handling of Sensitive Data**

**Patient Scheduling/Intake Forms**

**Filing and File Purging**

**X-Ray Developing**

**Mail and Correspondence**

**Expert written and verbal communication skills**

**Admin Calendar Management**

**Meeting/Conference Planning and Coordination**

**Travel Plans/Reservations for Worldwide Meetings**

**MSDS System Development and Maintenance**

**College Newspaper**

**REFERENCES**

**David Stump-Foughty, (503) 505-5489, 1035 NE 160th Ave, Portland, OR 97230**

**Douglas Schaller, DC (360) 695-4041, 7317 E. Mill Plain Blvd, Vancouver, WA 98664**

**Steve Ellis, (360) 901-9456, 2209 E 17th, Vancouver, WA 98661**